



APPLICATION TO CHANGE THE PROGRAMME OF STUDY

(Kindly attach a copy of your offer letter)

SECTION A: STUDENT'S AND APPLICATION DETAILS	
Name	:
Address	:
NRIC/Passport No	: Student's Matric Number :
Telephone No	: Student's e-mail Address :
Funded Students	Name of sponsor :
	Have you obtained your sponsor's permission pertaining this application? :
	Source of funding (eg: Research grant, loan, scholarship) :
Current Programme of Enrolled	Programme Name :
	Programme Code :
	Mode of Study :
	Registration Status :
New Programme of Study <small>*applicants who wish to change to research programme should attach the research proposal along with this application</small>	Programme Name :
	Programme Code :
	Mode of Study* :
	Registration Status :
Student's Declaration	<p>I hereby confirm that the information provided herein is accurate, correct and document submitted along with this application is genuine. I also hereby acknowledge and understand the financial implication towards the visa variation application upon the approval of this application.</p> <p style="text-align: right;">_____ Student's signature Date: _____</p>
SECTION B: APPROVAL BY INTERNATIONAL OFFICE (FOR INTERNATIONAL STUDENT ONLY)	
Date of registration	_____
I RECOMMEND / DO NOT RECOMMEND this application	
<i>Signature and official stamp</i>	International office's comments / remarks:
Student's Declaration	<p>I hereby confirm that I have been explained and I fully understand that:</p> <p style="margin-left: 40px;">a) the approval of visa application / visa variation is at the discretion of Malaysian Immigration Department</p> <p style="margin-left: 40px;">b) Should the application to the Malaysian Immigration department be REJECTED, the change of programme mode as approved would be AUTOMATICALLY REVOKED</p> <p style="text-align: right;">_____ (Student's signature)</p>
Document submission prior to the change of visa	<input type="checkbox"/> YES <input type="checkbox"/> NO

SECTION C: RECOMMENDATION BY THE CURRENT FACULTY

I RECOMMEND / DO NOT RECOMMEND this application.

Signature and official stamp

Faculty's comments / remarks:

Date:

SECTION D: RECOMMENDATION BY THE PROPOSED FACULTY

I RECOMMEND / DO NOT RECOMMEND this application. I nominate Prof. Dr. / Associate Prof. Dr. / Dr.

_____ as his/her Main Supervisor (*for research students only*)*Signature and official stamp*

Faculty's comments / remarks:

Date:

SECTION E: APPROVAL BY DEAN OF CENTRE FOR GRADUATE STUDIES APPROVE DECLINE*Signature and official stamp*

CGS's comments / remarks:

Date:

SECTION F: OFFICE USE ONLY

Date of the new offer letter issued:

Updated to SMP: YES NO